
Working in Denmark

Many students in Denmark hold a part-time job. As an international student in Denmark you too will have the right to work while you live here. You will also have the opportunity to seek full-time employment when you have completed your studies



Guide

Working in Denmark

Printed:
August 15, 2018

STUDY IN DENMARK

**The Danish Agency for
International Education**
Fiolstraede 44
DK-1171 Copenhagen K

Tel: +45 3395 7000
Fax: +45 3395 7001
Web: www.en.ui.dk

Index

Working hours & legalities	2
Taxes	3
Student jobs	5
Work after graduation	6

Working hours & legalities

If you are a Nordic, EU/EEA or Swiss citizen, there are no restrictions to the number of hours you can work in Denmark. As a non-EU/EEA student you can work for up to 20 hours a week while you study in Denmark

Nordic, EU/EEA or Swiss citizens can work in Denmark under the EU rules regarding the free movement of people and services, with no restriction on the number of hours.

Non-EU/EEA/Swiss citizens may work in Denmark for up to 20 hours a week and full-time during June, July and August. However, this requires a work permit sticker in your passport. If you did not apply for a work permit when applying for a residence permit to study in Denmark, you can apply for one at the Danish Immigration Service. **How to apply for a student residence permit** (http://www.nyidanmark.dk/en-us/coming_to_dk/studies/how_to_apply.htm).

If you are under 18 years of age, you are only eligible for a work permit if you have a written offer or contract for a specific position. The employer must also confirm to the Danish Immigration Service that he or she upholds workplace environment legislation.

Please note: If you work illegally in Denmark – for example by working more than 20 hours a week as a non-EU/EEA student – the Danish Immigration Service will either revoke your residence permit or refuse to extend it. You risk deportation. Also, both you and your employer could face a prison sentence or be fined.

Useful links

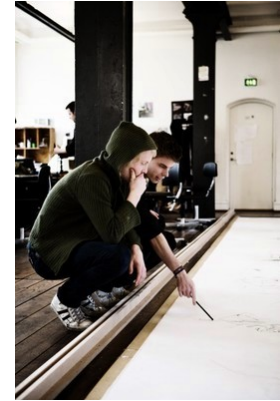
How to apply for at residence permit to study in Denmark

http://www.nyidanmark.dk/en-us/coming_to_dk/studies/how_to_apply.htm

Where to look for jobs in Denmark

<http://studyindenmark.dk/live-in-denmark/working-in-denmark/after-graduation/>

■



Taxes

Did You Know?

In Denmark taxes fund a free education. After ten years of compulsory school attendance, education is also free at high schools and higher education institutions

Denmark is an advanced welfare state. This means that a number of important services are covered through taxes, such as healthcare. Here is what you need to know about paying tax in Denmark

With an extensive public service, income tax rates in Denmark are among the highest in the world. However, the tax system is progressive – the more you earn, the higher taxes you pay.

Do I need to pay taxes in Denmark?

All residents and everyone earning a salary in Denmark are liable for Danish taxation. As a rule you must pay tax on all your earnings in Denmark – and on those you earn abroad. The amount of tax will depend on your annual income and tax liability.



What is a tax card?

If you have a salary income in Denmark you must apply for a tax card from your local tax office. A tax card is an official document that indicates how much tax you have to pay.

How do I get a tax card?

Once you have received your **Civil Personal Registration number** (CPR number) you must contact SKAT (Danish Tax and Customs Administration) and inform them how much you expect to earn in the calendar year.

In order to obtain your tax card you must complete a special form called “04.063”. You can fill out the electronic form here:

- www.skat.dk/en (<http://skat.dk/SKAT.aspx?oid=3099&lang=us>) (Danish/English version)

The completed form must be submitted electronically to the tax office. The Danish Tax and Customs Administration will then issue a tax card.

Your employer will obtain your tax card digitally from SKAT. Your income tax is then automatically deducted at source from your wages by your employer before you receive your pay.

Contact SKAT at tel.: +45 72 22 18 18 or find the address of your nearest tax office at www.skat.dk (<http://www.skat.dk/>)

When you leave Denmark

If you leave Denmark your taxability has to be determined. Therefore, you must remember to inform SKAT before you move abroad (incl. to Greenland/ Faroe Islands). When you leave you

must complete a special form, 04.029 EN, and send it to your local tax office. You can download the form here: [www.skat.dk_04.029 EN](https://www.skat.dk/SKAT.aspx?oId=1781161). (<https://www.skat.dk/SKAT.aspx?oId=1781161>)

Useful links

04.063 (Danish/English version)

<http://www.skat.dk/getFile.aspx?Id=77649>

The Danish Tax and Customs Administration

<http://www.skat.dk/SKAT.aspx?oId=2166790&lang=us> (<http://www.skat.dk/SKAT.aspx?oId=2166790&lang=us>)

04.029 EN

<https://www.skat.dk/getFile.aspx?Id=123148>

■

Student jobs

Finding a student job in Denmark is not always easy if you don't speak Danish. However, bars, restaurants and workplaces that require special foreign language skills are good places to look for one

Some international students find employment in bars or restaurants. Others distribute newspapers, work in telemarketing or get jobs where specific foreign language skills are required. Some students are lucky enough to find employment relevant to their studies.

You should not, however, count on obtaining a part-time job nor plan your finances accordingly. It is not always easy to find a student job in Denmark if you don't speak Danish. As an international student in Denmark you can **take Danish lessons for free**, which will improve your chances of finding employment in Denmark.



Where to search for student jobs

Some academic institutions have online job banks or career centres that can assist you in finding a student job. Please enquire at your host institution. In addition, the official Danish website for international recruitment www.workindenmark.dk (<https://www.workindenmark.dk/>) offers information on how to find a relevant student job, how to write an application, what to do in a job interview, etc. The site also has a job and CV bank.

Jobportals

Danish government website for international recruitment

- www.workindenmark.dk/en (<https://www.workindenmark.dk/>)

Other jobportals in English

- www.jobindex.dk/cgi/user/english.cgi (<http://www.jobindex.dk/cgi/user/english.cgi>)
- www.stepstone.dk/en/ (<http://www.stepstone.dk/en/>) (only in Danish)
- [www.graduateland.com](http://graduateland.com/) (<http://graduateland.com/>)
- www.randstad.dk (<http://www.randstad.dk>) (only in Danish)
- [it-jobbank.dk](http://www.it-jobbank.dk/?lang=en) (<http://www.it-jobbank.dk/?lang=en>) (IT-jobs) (only in Danish)
- [www.adecco.dk](http://translate.google.com/translate?sl=da&tl=en&js=n&prev=t&hl=da&ie=UTF-8&layout=2&eof=1&u=http://www.adecco.dk&act=url) (<http://translate.google.com/translate?sl=da&tl=en&js=n&prev=t&hl=da&ie=UTF-8&layout=2&eof=1&u=http://www.adecco.dk&act=url>) (temporary positions)
- www.eurasmus.com (<http://www.eurasmus.com>) (internships)
- www.studenterguiden.dk/en/studiejob (<http://www.studenterguiden.dk/en/studiejob>)

About working in Denmark

- www.nyidanmark.dk/en-us/coming_to_dk (http://www.nyidanmark.dk/en-us/coming_to_dk/studies/post_secondary_education.htm)

Work after graduation

Here is what you need to know if you would like to work in Denmark after you graduate

Did You Know?

With one of the world's lowest crime rates, Denmark is a safe country (<http://www.studyindenmark.dk/why-denmark/quality-of-life-1/the-happiest-place-on-earth>)

Denmark offers a wide variety of possibilities for working after graduation. Whether you are strictly focused on advancing your career or want to find the right balance between work and life the Danish jobmarket will have opportunities for you. Which field do you want to pursue a career in?

Prøv at se denne video på www.youtube.com

Here's how different nationalities can go about their Danish post-graduation job-hunt:

- **Nordic** citizens of Finland, Iceland, Norway and Sweden are free to enter, reside, study and work in Denmark. Neither visas nor residence or work permits are required.
- **EU/EEA/Swiss citizens** do not need to apply for a work permit. You may stay in Denmark under the EU rules regarding the free movement of people and services. But if you want to stay for longer than three months, you must apply for a registration certificate under EU rules. The application must be submitted within three months of entering Denmark. Please note: the special interim arrangement concerning employees from Bulgaria, the Czech Republic, Estonia, Hungary, Latvia, Lithuania, Poland, Romania, Slovakia and Slovenia ended on 1 May 2009.
- **Non-EU/EEA/Swiss citizens** will need a residence permit to work in Denmark. Upon graduation from a Danish higher education institution, your residence permit will remain valid for an additional six months, allowing you to seek employment in Denmark. Provided your visa hasn't already been extended for an extra six months you can apply for such an extension to your permit. For further information on how to extend your residence permit, please visit: http://www.nyidanmark.dk/en-us/coming_to_dk/studies/extension.htm

As a service for jobseekers, some educational institutions offer alumni networks to their graduates. These represent a valuable source of information regarding.

Starting up your own business in Denmark

As an international graduate from a Danish higher education institution you may of course also want to explore the opportunity of starting up your own business. For this purpose you can have

a look at this [step-by-step guide on how to start up a business in Denmark](http://www.investindk.com/~media/Files/Sheets/Framework%20conditions/step_by_step_guide_WEB.ashx). ([http://www.investindk.com/~media/Files/Sheets/Framework conditions/step_by_step_guide_WEB.ashx](http://www.investindk.com/~media/Files/Sheets/Framework%20conditions/step_by_step_guide_WEB.ashx))

Unemployment benefits if you don't find job after graduation (A-kasse)

If you do not immediately have a job after finishing your education you may be entitled to receive unemployment benefits according to the special favourable conditions for graduates. This requires that you apply for admission into an unemployment insurance fund (in danish "A-kasse") at **latest two weeks** after your date of graduation.

However, in order to be entitled to unemployment benefits (Dagpenge"), you must fulfill some requirements. The most important requirements for you as a foreigner are the following:

- **You must have work permit (relevant for non EU/EEA citizen).**
Citizens from non EU-/EEA countries need a residence and work permit that gives right to work FULL time. The student residence permit also include a residence permit for 6 additional months after the end of the study. But study residence permit does not entitle you to receive unemployment benefits during the job search period. Citizens from another EU-/EEA country have right to stay and work in Denmark according to the EU legislation.
- **You must stay in Denmark before and again after education.**
You had a permanent address in Denmark no later than one day before the start of your education, and again no later than 14 days (including weekends) after you end your education. You don't need to have stayed in Denmark during your education.
- **NEW from January 2019:**
You must have stayed in Denmark or another EU/EEA country for 7 out of the last 8 years, at the time you claim benefits. However not every kind of stay in a non EU/EEA country have negative impact. For instance if you have been studying outside EU/EEA you can still include this in the 7 years. At this point (february 2018) the law about this new requirement has not yet been approved, but it probably will. You can follow progress status and read more about this requirement here: <https://a-kasser.dk/requirement-of-7-years-of-stay-in-Denmark-or-eea>



For a complete guide on Unemployment Insurance Funds ("A-kasser") and the requirements for graduates for being eligible for benefits, please visit the website: www.skift-a-kasse.dk/the-ultimate-guide-to-unemployment-insurance-in-denmark (<https://www.skift-a-kasse.dk/the-ultimate-guide-to-unemployment-insurance-in-denmark>). (<https://a-kasser.dk/graduates/>)

From A-kasser.dk you can get [answers to your questions](https://a-kasser.dk/qa/) (<https://a-kasser.dk/qa/>) for free and A-kasser.dk also has a [list that compares prices](https://a-kasser.dk/unemployment-insurance-funds.php) (<https://a-kasser.dk/unemployment-insurance-funds.php>) of all Danish unemployment insurance funds.

Danish jobportals in English

- [Work in Denmark](https://www.workindenmark.dk/) (<https://www.workindenmark.dk/>)(official government website for international recruitment)
- www.jobindex.dk/cgi/user/english.cgi (<http://www.jobindex.dk/cgi/user/english.cgi>)
- www.stepstone.dk (<http://www.stepstone.dk/>) (only in Danish)
- www.graduateland.com (<http://www.graduateland.com/>)
- www.randstad.dk (<https://www.randstad.dk/>) (only in Danish)
- [it-jobbank.dk](http://www.it-jobbank.dk/?lang=en) (<http://www.it-jobbank.dk/?lang=en>) (IT-jobs) (only in Danish)

- [www.adecco.dk](http://translate.google.com/translate?sl=da&tl=en&js=n&prev=_t&hl=da&ie=UTF-8&layout=2&eof=1&u=http://www.adecco.dk&act=url) (http://translate.google.com/translate?sl=da&tl=en&js=n&prev=_t&hl=da&ie=UTF-8&layout=2&eof=1&u=http://www.adecco.dk&act=url) (temporary positions)
- <http://jobbank.dk/22833/jobs-in-english?lng=eng>

Other useful links

- How to extend your student residence permit
http://www.nyidanmark.dk/en-us/coming_to_dk/studies/extension.htm
- Working in Denmark as a foreign national
http://www.nyidanmark.dk/en-us/coming_to_dk/work/work.htm
- Work and life in Denmark (publication from www.workindenmark.dk)
<http://flipflashpages.uniflip.com/2/50364/89120/pub/>
- Guide on how to start up your own business in Denmark
www.investindk.com/~media/Files/Sheets/Framework%20conditions/step_by_step_guide_WEB.ashx (http://www.investindk.com/~media/Files/Sheets/Framework conditions/step_by_step_guide_WEB.ashx)

■